

Teaching at SLC: 101

Welcome to St. Lawrence College! We're happy you're here. Let us help you make your first semester with St. Lawrence a great one.

What follows is a quick guide to navigating the semester. For more information and links to our how-to resources, check out our website: www.LearningAtTheCentre.com



Getting Connected

Find your SLC ID, email, & ext. through your school office and IT Services.

Most of the information you'll need throughout the semester will be sent to you via email.



Start of the Semester

Expect emails from students outlining their accommodations. You may receive them throughout the semester, and all the information you'll need should be in the email.

Get to know your students' names. It can be a daunting task, but the benefits are worth the effort.

Tell your students a little bit about you. They love hearing your stories!



In Class

Do you have some low-stakes assessments planned for early in the semester? Doing so will ensure you get a sense of how your students are progressing.

Connect with your struggling students and recommend they seek support. Our Student Success Facilitators can be a great starting point.

How are you motivating your students? Consider using real-world scenarios and content.

What's the class time pacing like? Are students keeping up? Their silence may not mean they understand the material.

How engaged are the students? What are they doing during class time? Consider ways to make learning active and interactive.



Preparing for Class

Review your Course Outlines and write your Course Appendix. For advice on how to complete your Appendix, checkout the Course Outline Appendix Checklist available on our website. Just look under the Course Outline section.

Find out where your classes are and when through People Soft. Log on with your college ID through the college portal: slc.me

Find out who is in your class. This is also information you can find on People Soft or Blackboard.



During the Semester

How does your course fit in with the rest of the program? Find out what the students need to learn with you before moving on by connecting with your program coordinator.

When are you available to your students? As a part-time faculty member, you may not be on campus often. Perhaps virtual office hours are an option.

For your own sanity, consider having clear rules about how long you'll take to respond to routine student emails. Some faculty use a 48-hour response time, for example.



Need Help?

The Centre for Contemporary Teaching and Learning has many resources available to help you. All you need to do is call or email! There is a Faculty Coach available on all three campuses.

Christina Decarie (K) ext. 1148
cdecarie@sl.on.ca
Patrick Burwell (B) ext. 3288
pburwell@sl.on.ca
Julie Smith (C) ext. 2207
jsmith@sl.on.ca